

Youth Advisory Commission
General Meeting
Monday, June 26, 2006
4:00pm – 7:00pm

City Hall, Hearing Room #4
Oakland, CA 94612

AGENDA

	<u>Estimated time*</u>
1. Pre-Meeting Social Gathering	60 minutes
2. Call to Order	
3. Roll Call	2 minutes
4. Review Commission Agreements	2 minutes
5. Measure Y-Focus Group	60 minutes
6. Approve Meeting Minutes	5 minutes
7. Old Business/Report Back	
A. Public Service Announcement Update	3 minutes
<i>Informational Item: Update on the Youth Advisory Commission on PSA progress. Possibly schedule a time when youth can come in to view the PSA.</i>	
B.. International Youth Day/Youth Recognition	20 minutes
<i>Discussion Item: Discuss how the scoring process went for the youth. Decide on what will happen for Youth Recognition Day, who will be present, who will speak, how to give out awards, who will table and if there is any last minute entertainment we can secure.</i>	
C. Annual Retreat	4 minutes
<i>Discussion Item: Remind youth about the mandatory Retreat from August 18-20. Talk about process of Distributing permission slips in the summer. Remind Youth to begin thinking about elections.</i>	
7. New Business	
A. Summer Outreach Strategy	15 minutes
<i>Discussion Item: How to fill the youth commission by the end of the summer and possibly for the retreat.</i>	
8. Open Forum	5 minutes
9. Items for new agenda and acting chair	2 minutes

Youth Advisory Commission – (Committee)
General Meeting
June 12, 2006
4:00pm – 7:00pm
City Hall, Hearing Room #4
Oakland, CA 94612

Commissioners Present: Glenda Frost, Malcolm Gaines, Katrina Gilbert, Olivia Lau, Rocio Molina, Andy Nguyen, Annie Takahashi, Diana Tran
Commissioners Not Present: Breanne Camille Gladney, Connie Ip, Craig Gentry, Edward Baraona, Jasmine Moore, Katrina Gilbert (excused), Lafiea Gary, Lexus Monae Stromas, Patrick Sean Weston (excused), Renato Rocha, Rico Robinson
Staff Present: Aida Mariam, Andrea Tacdol,

MINUTES

1. Pre-Meeting Social Gathering
2. Meeting called to order by Takahashi at 5:10PM.
3. Roll call done by Takahashi.
4. Takahashi reviewed commission agreements.
5. Meeting minutes were approved by youth with minor changes. Lau told us to strike Olivia Lau in “not present” section.
6. Old Business/Report Back
 - A. Y-Files: Molina updated youth on the finished Y-Files & their outreach to distribute fliers on Monday. Molina said she and the other youth enjoyed speaking to people and passing out the Y-Files.
 - B. Public Service Announcement: Tacdol updated youth that there were no updates, but she will follow-up with K-TOP.
 - C. International Youth Day/Youth Recognition Day: Tacdol updated youth that there were nearly 50 nominations made. Molina, Lau and Gaines volunteered to score the Youth Recognition Day applications. Tacdol told them they would be sent by mail and they could drop them off on Monday.
 - D. Annual Retreat: Tacdol updated youth about retreat plans to the Marin Headlands. Lau and Tran mentioned that they may not be able to attend the July 21-23 retreat. Youth chose alternative weekends in late August. Takahashi volunteered to call all the youth to see if they would be available.
 - E. Bylaws: Takahashi went through the bylaws section by section.
 - a. Section I: Name and Authorization -- There was a motion to approve this section. Motion Approved.
 - b. Section 2: Purpose/Duties -- There was a motion to approve this section. Motion Approved.

- c. Section 3: Membership –
There was a motion to change sentence “The commission shall consist of seventeen (25) voting members...” to twenty-five, to change “...remaining eight (18) youth...” to eighteen, to change. Motion approved. There was a motion to approve this section. Motion approved.
 - d. Section 4: Offices –
There was a motion to change sentence “Board of Supervisors” to “City Council” and change “San Francisco” to Oakland. Motion approved. There was a motion to approve this section. Motion approved.
 - e. Section 5: Meetings and Procedures -- There was a motion to approve this section. Motion Approved.
 - f. Section 6: Attendance – There was a motion to change number 3 to allow people to be 15 minutes or more late to be counted as a full absence. Motion approved. There was a motion to approve this section. Motion Approved.
 - g. Section 7: Executive Committee -- There was a motion to approve this section. Motion Approved.
 - h. Section 8: Staff Role – There was a motion to approve this section. Motion Approved.
 - i. Section 9: Amendments – There was a motion to approve this section. Motion approved.
 - j. Molina brought up that she wanted to include in the bylaws that commissioner responsibilities. There was a motion to add a Section IX: Commissioner Committee Responsibilities. In such section it would read “Each commissioner is required to be a member of at least one subcommittee at any given time.” The motion was passed.
7. New Business
- A. Measure Y Focus Group: Tacdol reminded youth that there would be a Measure Y Focus group next Monday from 4-5:30 and they needed 6-8 youth to attend. Gaines, Tran, A. Gaines, Lau, Nguyen and Molina all said that they may be able to go.
 - B. Citizens Police Advisory Board Citywide Summit: Frost updated the youth on the annual summit that is held in Oakland by this board that her mom is on. Tacdol said that they wanted a number of youth part of the organizing process and asked if anyone could volunteer to be on this committee. Tran, Lau and Frost all agreed to be on this committee that may meet a few Friday afternoons in the summer.
 - C. Elections: They made a motion to do youth commission officer nominations and elections at the youth commission’s annual retreat. The motion was passed.
8. Open Forum: Youth agreed that if there is extra money in the budget they will go to Santa Cruz.
9. Items for new agenda and acting chair. Acting chair will be Gaines.
10. No announcements.

11. The meeting was adjourned at 6:40PM by Takahashi.

10. Announcements
11. Meeting Adjourned

5 minutes

AGENDA MEETING INSTRUCTIONS

Procedures for Public/Community Comment: The public may speak on any item appearing on the agenda for up to three minutes. To do so, you must raise your hand and be acknowledged by the chairperson.

Where to Obtain Agenda Related Materials: Copies of the agenda package are available by contacting the commission at (510)238-3245, ATacdol@oaklandnet.com, or 150 Frank Ogawa Plaza, Suite 4211, Oakland, CA 94612. You may also find copies online at <http://www.oaklandhumanservices.org/department/commissions/oaklandyouth.htm>.

Information About Special Access or Policies: In compliance with the Americans with Disabilities Act, if you need special assistance to attend and participate in the Youth Advisory Commission meetings or its committees, please contact Andrea Tacdol, Youth Leadership Coordinator at (510)238-3245, Atacdol@Oaklandnet.com, or 150 Frank Ogawa Plaza, Suite 4211, Oakland, CA 94612. You will need to notify us at least two full business days in advance. Late requests will be honored, if possible.

* Estimated Time: Please note that the estimated time is just that, an estimate. The Youth Advisory Commission does not guarantee that the timeline will be strictly followed. If you wish to comment on a specific item, it is important to always come as early as possible or attend the full meeting to guarantee time to speak.

* Open Forum: This agenda item is an opportunity for community members to comment on an item of interest that is relevant to Oakland's Youth Advisory Commission. If there are no community members interested in speaking, Oakland Youth Advisory Commissioners will choose a youth issue to discuss.

Andrea K. Tacdol
Youth Leadership Coordinator
Department of Human Services

Date